



2024 O'Hara Mill Homestead Booking Rates

Your Event or Activity at O'Hara's **Effective: April 26, 2024**

O'Hara Mill Homestead is a unique and wonderful place to host your wedding, family reunion, birthday party, or another type of gathering. Perhaps you are looking to have a photo session for family and friends. There are so many options. From flower gardens in the spring to the log cabin by the warming fire in the fall, or in a sheltered area under the majestic pines.

To help you in planning and ensuring that everything is reserved for that special occasion, we offer you a booking service.

This service is available in cases where you would like to:

- reserve a space, facility, building, or outdoor area.
- have assistance in developing your plan for the booking.
- make use of O'Hara equipment or supplies
- have access to the grounds to drop off equip./supplies or people
- have a personal tour of the homestead or just a host to speak to your group about life on the homestead
- Thinking of something else? Talk to us.

Special Note: As a volunteer organization, 100% of the monies collected are invested back into O'Hara Mill.

TYPES OF BOOKINGS:

Photography/Videography:

This booking fee applies to occasions where we are asked to reserve an area (eg flower gardens), make some equipment (eg. buggies, benches, tables, etc.) available, open a building.

Note:

- Photography for personal enjoyment is permitted and encouraged in our conservation area. A booking is helpful in ensuring that you have access to many of the unique features and services. (see above definition of a booking)

- As a Quinte Conservation Area, the use of Drones is not permitted.
- No fees for photography services associated with other types of bookings (ie. Weddings, family reunions) are expected.

Rate: \$200 for up to 2 hrs, plus \$50 / additional hr. Or any part thereof

Group Tours or Presentations:

This type of booking is intended for those looking for a special activity for a group. It might be a family reunion, an outing for your club, etc.

Min. Rate: \$400 for up to 2 hrs plus \$50 /additional hr Or any part thereof

Weddings:

O'Hara is a very special and popular place to host a wedding indoors and outside. The setting provides unique and serene surroundings. One of our experienced volunteers will work with you to plan the details.

Min. Rate: \$800 for up to 3 hrs plus \$100/additional hr Or any part thereof

Family Reunions:

For many, O'Hara offers personal or emotional connections to our heritage and to nature. It provides an inspiring environment to host your gathering. Come out we'd be happy to provide a reserved area and access to buildings and facilities. A personal presentation about O'Hara is also available.

Min. Rate: \$200 for up to 3 hrs plus \$50 /additional hr Or any part thereof

School tours:

School tours are very special for us at O'Hara. We can offer students a glimpse into life 150 years ago. We offer examples of life as a child "back in the day" on a homestead, from their chores, to play activities.

Min. Rate: \$100 for up to 3 hrs., plus \$50/additional hr. or any part thereof.

Team/ group/business meetings:

O'Hara has hosted team meetings for various organizations. We offer a relaxed and unique environment for training and planning for your team. Example: Log Cabin with a fire. Electricity is available and included there.

Rate: \$400 for up to 2 hrs plus \$50 /additional hr.

OTHER ITEMS AVAILABLE FOR RENTAL (with paid bookings only)

Please note we require deposits on many of the listed equipment. These are fully refunded on return of the items in good condition, to their original location on completion of the booking.

- Sound System: \$50.00 Deposit required \$100
- Use of full propane heaters: \$70.00 Deposit Required \$50
- Use of electricity or electrical equipment (extension cords): \$25.00, Deposit Required: \$25.00
- Use of Refrigerator space: \$10.00
- Special Use of equipment: eg buggy, Sleigh, antique equipment. \$25.00 Deposit required: \$100.00 per item.
- Rental of Rustic benches: \$50.00, to be returned to the original location after use. Deposit required: \$200*
- Arranging for external services. Eg. Horse and Wagon rides. \$20 service fee
NOTE: Any fees charged for adding these services are the responsibility of the person booking at O'Hara.
- Opening buildings and facilities for use. \$20 / building
- Horse and Wagon (depending on availability): \$200/hr.

NOTE: It is the responsibility of the user to return furniture (benches, chairs, tables) to its original location. Deposits will not be refunded if this has not been done.

General Terms:

While it may be possible to have more than one booking on the same date and/or time frame, the O'Hara Volunteers Association reserves the right to not accept a booking or to cancel a booking. Note any deposits received will be returned.

Should it be necessary to cancel your booking agreement with O'Hara, 1 week's notice in advance of the booking is required. Cancellations are subject to a fee of 10% of the total agreed to amount.

Should the booking be made for or on behalf of a registered Non-profit organization, a 5% discount will be applied to the total bill.

TERMS AND CONDITIONS

1. No Smoking:

O'Hara is considered to be a smoke-free area out of consideration for O'Hara property, volunteers, employees, and visitors. See guidelines for complete details.

2. No Alcohol: see requirements per Quinte Conservation Authority

3. Responsibilities of the person(s) booking:

- Set up and clean up, all food must be removed
- serving areas left in clean condition
- gather, bag, and remove all your garbage
- Removal of all equipment/items brought in for the event.
- Return all O'Hara equipment moved back to their original locations (eg. picnic tables and benches) note: this is a condition for deposits to be returned
- Premises must be vacated no later than sundown.
- Use of all heritage pieces such as but not limited to sleighs, and carriages, are not to be used without the express permission of the Association.

4. All booked events are to be conducted with full regard for public safety

5. All decorations, displays, and equipment must be free-standing without attachments to buildings and trees on the grounds unless prior consent is received from the booking coordinator. They will be removed from the grounds on completion of the event.

6. The O'Hara Volunteers Association will not be responsible for any liability or injuries during the time of the booking specified in the agreement.

7. All bookings, timing, locations, facilities, and in general, all property of O'Hara included, are subject to agreement by the O'Hara Volunteers Association.

8. **PARKING:** Vehicles are not to remain parked on the Homestead property other than in designated parking areas as indicated by the Association. Vehicles may be used to bring in or pick up equipment to requested locations on the property, agreed to with the Association. The vehicle is then to be removed to the designated parking facilities.

This is to ensure that the integrity of the Heritage Homestead is maintained for all visitors.

WHEN CAN BOOKINGS TAKE PLACE:

Generally, Bookings can take place during daylight hours. There may be other days during the year when bookings are not available. IE other bookings/events already planned. For your reference, a calendar of Bookings and Events is available on the Web Site.

PAYMENT OPTIONS:

E-transfer: Our Email Contact: jamesohara1880@gmail.com

Cheque: made payable to "OHara Volunteers Association"

Cash: please provide in an envelope marked with the name of the person who made the booking.

HOW TO FIND OUT MORE AND ARRANGE A BOOKING:

1. CONTACTS FOR BOOKINGS:

WEDDINGS: Name: Doris Bush Email: doris.bush478@gmail.com Phone: Mobile: 613-922-1256. Home: 613-478-2215

SCHOOLS: Wanda Burnside: Email: wanda.burnside@hotmail.com

ALL OTHER BOOKINGS: Email: jamesohara1880@gmail.com

GENERAL: Speak to one of our Tour Guides at O'Hara Mill Homestead during their summer business hours. They will be able to answer questions about the facilities and grounds.

2. BOOKING AGREEMENT: Complete a Booking Agreement with the O'Hara Contact.



O'Hara Volunteers Association 2024 Booking Agreement

Name of Booking Party _____

Contact Name _____

Address _____

Phone Number _____ Email _____

Date Requested _____ Time _____ to _____

YOUR BOOKING DETAILS:

RATES:

Check	BOOKING TYPE:	HOURS INCL.	2022 BASE FEE	ADDT'L /hrly. FEE
	WEDDING	3 hrs	\$800 (3 hrs)	\$100
	PHOTOSHOOT (included if associated to a wedding)	2 hrs	\$200 (2hrs)	\$50
	FAMILY REUNION	3 hrs	\$200 (3hrs)	\$50
	SCHOOL	3 hrs	\$100 (3hrs)	\$50
	GROUP TOUR / PRESENTATIONS	2hrs	\$400 (3hrs)	\$50
	TEAM OR GROUP MEETINGS	2hrs	\$400 (2hrs)	\$50

BOOKING DETAILS: (Please provide any details separately)

1. GROUNDS AND BUILDINGS REQUESTED:

AREA/ BUILDING (For a tour indicate Homestead Tour / Program)	TIME		FEE AMT.
	FROM	TO	

**2. EQUIPMENT AND SERVICE TO BE PROVIDED
(Applicable when Booking type is selected)**

TYPE OF EQUIPMENT OR SERVICE	FEE AMOUNT	CHECK
ELECTRICITY: (use of hair dryers, lighting, sound system, Other (Please specify)	\$25.00	
SOUND SYSTEM (electricity included)	\$50.00	
Propane Heaters (includes a full tank)	\$50.00	
Use of our refrigerator space (if available)	\$10.00	
Use of special equipment (Please Specify)	\$25.00	
Benches, chairs or tables.*	\$50.00	
<ul style="list-style-type: none"> * REFUNDABLE DEPOSIT REQUIRED FOR BENCHES *refundable on the return of furniture to its original locations. 	\$200.00	

TOTAL BOOKING FEE	
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EXTERNAL SERVICES: (Horse and wagon/sleigh, entertainment, catering)

Where you would like O’Hara to arrange for services not offered by O’Hara (eg. You may want horses or specific entertainment. Note: Any fees associated with external services are in addition to our booking fees. A service fee of 5% of external supplier fees, will be applied.

OTHER DETAILS:

METHOD OF PAYMENT: (check)

Cheque: _____

Cash: _____

E-transfer to jamesohara1880@gmail.com: _____

I HAVE READ, UNDERSTAND, AND AGREE TO COMPLY WITH ALL THE TERMS AND CONDITIONS.

Signature / Name of Group Representative

Date

Signature (OVA Representative)

Date